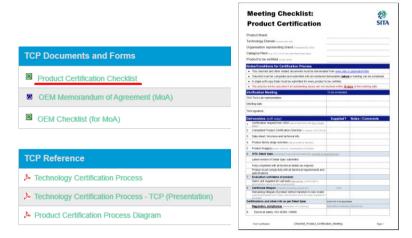
Documentation: SITA Product Certification Process

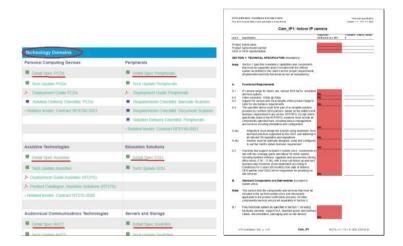


In order for any products to be certified, the brand <u>first</u> needs to get an OEM Agreement in place with SITA. If the MOA has already been registered (i.e. the OEM is in possession of a valid MOA signed by SITA), the product process can be started. Go to <u>www.sita.co.za/prodcert.htm</u> and download the following 2 documents:

 <u>Product Certification Checklist:</u> Excel file listing certification process requirements and deliverables



 <u>Detail Spec:</u> Excel file for the relevant specification from the <u>Technology Domains</u> section further down the page (Detail Spec PCD / Peripherals / Assistive / AVCT / Srv&Stor / NET / INFRA / EDU / SAC)



Once the files are downloaded, complete the Product Checklist, and obtain all the required deliverables. (Depending on the product category, there are at least <u>10</u> different deliverables, including the request letter, completed Detail Spec and completed Checklist.)

Once the above is done, submit all the documents via <u>e-mail</u> or <u>cloud file share</u>. Upon receipt of the documentation, SITA will request a meeting to process the paperwork and arrange for product testing in the Technology Lab.

Note: If SITA does not revert within 2-3 days, please follow up. It could be a comms issue.